

BOARD OF DIRECTOR MEETING (ADM 2023)

FEBRUARY 18, 2023

The meeting came to order at 12:10 EST

NEW BOARD MEMBERS

Adam Chappell, Ontario Director, and Matthew Willox, Atlantic Director, were welcomed to the Board.

BOARD ELECTION FOR PRESIDENT AND VICE-PRESIDENT

It was decided that the internal Board election for President and Vice-President would be conducted as the first order of business. Tyler Gillies, BC Director, put his name forward for President, and Jon Lovering, Prairies Director, put his name forward for Vice-President. MOTION to elect Tyler Gillies and JonLovering for President and Vice-President respectively; passed unanimously.

APPOINTMENT OF SECRETARY/TREASURER

The Secretary/Treasurer position is appointed by the Board each year. The incumbent, Tim Parker, gave notice to the Board that he wishes to be appointed for no more than 90 days, instead of the full year, to give the Board an opportunity to find a replacement. MOTION to appoint Tim Parker as Secretary/Treasurer for 90 days; passed unanimously.

MEETING MINUTES FROM 2022 ADM

MOTION to approve the Minutes; passed unanimously.

PRIVACY SOP

SOP 110-1 Privacy was held off for discussion at a later date.

ALBERTA DIRECTOR VACANCY

Tyler Gillies indicated that Greg Ramsay, President of AHPA, would not be attending the meeting, as Tyler had called him on the evening of February 17. Jon Lovering stated that a by-election to allow Alberta members to choose their representative on the Board was the most fair way to proceed. One Board member suggested that the Board appoint someone and move on for the remainder of this year. MOTION: to run a by-election in Alberta. Passed.

COMMITTEE BUSINESS

This item was moved up on the agenda to accommodate the Chair of the Safety Committee, Jacquelyn Pichette, who had made a request to Tyler Gillies to address the Board regarding safety issues. She was followed by J.P. Robert Vandenbegine, Chair of the Competition Committee, who presented his 2023 competition report and budget request.

SAFETY

Jacquelyn Pichette presented a proposed redraft of the Safety SOP 400-03; proposed changes included that the Safety Chair sit on the HPAC Board as a non-voting Board member, in order to have direct discussions with the Board, rather than working through an intermediary Board member with the Safety portfolio. She also suggested a better, more immediate, system of Accident/Incident Reporting (such as by teletext); greater emphasis on education as part of safety; and a system of regional safety officers.

The Safety Chair also discussed that the Safety Committee had suggested to American pilots to try doing their HAGAR, even without residence in Canada. Jon Lovering indicated he would apply for an exemption from Transport Canada for competitions, as previously arranged with Transport Canada in Ottawa.

The Safety Chair also spoke of the need for standardization of theory for new pilots and while there would likely be copyright issues that would have to be resolved, there is a course that has already been developed. She suggested that the standardized online course should be offered by HPAC. Matthew Willox indicated such a course would be helpful in Atlantic Canada and Jon Lovering indicated it would help him in the Prairies, given that he would not have the volume of students there. A standardized online H1/H2 theory course would also have to be developed. It was mentioned that such a course already exists in Ontario.

The Safety Committee Chair also reported on a survey the Safety Committee had conducted with instructors in BC and Alberta regarding standardized online theory with the result that half were for and half against such a system. Tyler indicated that an online module could be put out there for people to use if they would find it helpful. The Safety Chair also indicated that Safety investigations might often lead to disciplinary action and that the Safety Committee would want to get more involved in intensive accident investigation and disciplinary recommendation.

She indicated that she had a committee of 13 pilots.

COMPETITION

J.P. Robert Vandenbegine presented his report on the various national competitions that had taken place in 2022, including the Paragliding Nationals in Mexico. He had conducted a survey of pilots who had attended the Mexico event and presented the results to the Board. He reported it was a great success to have held the Nationals in Mexico, due to excellent flying

conditions. Robert indicated again how important it is for competition pilots to fly with international pilots, which the Mexico event made possible. This way of proceeding might be repeated in 2023, since there might not be an organizer in Canada who will offer to hold the PG Nationals. 28 Canadian pilots took part in Mexico, in an overall field of 130 pilots.

The topic of HAGAR for foreign pilots flying in Canada was raised again and Jon Lovering indicated that information packages in advance of events like the Willi should be produced so that there is good communication about the issue.

Tyler Gillies indicated he would be speaking to WCSC members in a few days about accro and would send a link to the Board.

EXECUTIVE DIRECTOR REPORT

Margit Nance reported on her activities in 2022 in managing the HPAC Office. This included the coordination of Board meetings, elections and surveys, frequent telephone consultations with Board members, and with her counterparts in sister associations worldwide.

She reported that the renewal of the insurance policy had taken place for 2023-2024 with no change to the premium or the policy.

The Executive Director reported working with the Ministry of Labour in Ontario in their investigation of the tandem HG fatality in 2022 and with the Coroner in BC regarding the speedflying fatality in 2022. She also reported about the volume of inquiries by members and others to the Office, over 5,000 in 2022.

The Executive Director also reported on working with Provincial Associations as requested, newsletters, the status of ongoing Parks Canada negotiations, financial management under the direction of the Secretary/Treasurer, management of sub-contractors like translators, managing HPAC's participation in the Vancouver Airspace Modernization Project.

She also reported that she had recently been the recipient of a Paul Tissandier Diploma award from FAI.

STUDENT EVALUATIONS

The previous Alberta Director had indicated he would be ok with continuing to work on the student evaluations but would prefer to have someone else take this over. It was decided that this would be handed over to the Safety Committee.

INSTRUCTOR/TANDEM ISSUES

One Board member gave an overview of the proposed separation of instructor certification/recertification from tandem recertification and referred to the survey that had been conducted in 2019 on this topic. He indicated he would pick up on this and would work on this as his portfolio. The topics of SIV certifications, towing certifications were also raised as needing attention.

There was also discussion about the Council of Senior Instructors being replaced with an Advisory Committee, whose members would be chosen based on a Skills Matrix, and to include persons beyond Senior Instructors. This Committee would have deliverables and a project charter to help it do its work. One Board member indicated he would draft up some plans in this regard.

SPEEDFLYING INTEGRATION

Tyler Gillies indicated that the pilot he had intended to bring over from Europe to be appointed as a Senior Instructor by the Board and to teach the first Speedflying Instructor course, was now not available as soon as hoped, due to illness of a family member. Tyler indicated he had some other people in mind if the original person was not available. He indicated that the fall would also be a good time to run such a course.

Speedflying Website MMS Integration: Jon Lovering requested that the developers of the website be asked to submit a document outlining the work they would be doing to integrate speedflying, how the quoted cost of \$21,000 would break down, and what the timetable would be for completing the work.

BUDGET AND FINANCIAL STATEMENTS

Tim Parker presented the financial statements for 2022 as produced by Jorgenson and Bickerton. MOTION: To accept the financial statements and to continue to retain Jorgensen and Bickerton as accountant. Passed unanimously.

Tim Parker gave a brief overview of the purpose of a future Registered Canadian Amateur Athletic Association membership application by HPAC.

The Board discussed the various Budget items for the 2023 budget. Jon Lovering asked if there needed to be an amount added for potential legal counsel and also for potential future Safety Committee expenses. An amount was added to the budget for these items. Tim Parker asked if there was a breakdown available for the Speedflying course to be offered but given that the details were still in planning by Tyler Gillies, no breakdown was yet available. MOTION: to pass the budget as discussed by the Board. Passed unanimously.

AWARDS

The Board reviewed the various Award nominations that had been submitted by members, resulting in a MOTION: to approve the awards. (Award recipient identities are kept confidential so that the local nominating pilot can choose a time to make the surprise presentation.) One award could not be made because the nominator had not identified a specific award.

ANNUAL GENERAL MEETING DATE

It was determined by the Board that the AGM would begin on March 31 and would run for 10 days. The President Tyler Gillies would be asked to open the AGM online, followed by the posting of budgetary information by the Secretary/Treasurer, Tim Parker.

Tyler Gillies suggested for future consideration that a communication platform be used to incorporate all communications and Board and AGM decisions in the past. Matthew Willox suggested that a Board meeting be held half-way through the 2023 AGM so that specific questions that members had could be addressed by the Board.

BOARD PORTFOLIOS

Board Portfolios were assumed by individual Board members:

Tyler Gillies, in addition to being President, would continue with the Speedflying project

Tim Parker: Financial Management

Sandra Ducasse, Competition

Dave McDonald and Matthew Willox: Safety and Disciplinary Issues

Adam Chappell: Instruction

Jon Lovering: Instructor/Tandem Recert

Next Board meeting: Wednesday March 15, 2023

ADJOURNMENT